

Alexander Heard

Field Organizer

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EXPERIENCE

FIELD ORGANIZER – Citizens for a Greater Georgia

Atlanta, GA, June 2022 - Present

- Represented organization at various GOP meetings/events
- Coordinated with volunteers for canvassing, phone banks, and "Days of Action"
- Outreach with potential, low propensity voters, and disenfranchised voters

PACKAGE HANDLER – FedEx

Marietta, GA, June 2021 - January 2022

- Physically loaded packages, while maintaining flow deadlines.
- Recorded item quantities and sorted goods into appropriate warehouse locations.

ALUMNI OUTREACH – Kennesaw State University

Kennesaw, GA, August 2020 - May 2021

- Communicated with Alumni and students approaching graduation for information collection
- Outreach to alumni for fundraising efforts.

TECH/CUSTOMER REP – Miro Center

Marietta, GA, January 2018 - January 2018

- Worked with customers solving technical issues and took in computers for hardware and software repairs.
- Addressed customers courteously using suitable methods and problem-solving skills.
- Responded to telephone inquiries and complaints following standard operating procedures.

OFFICE ASSISTANT – City of Kennesaw

Kennesaw, Georgia

- Communicated with clients to facilitate events and rentals
- Outreach with community for city events
- Updated employee and department directories to properly refer visitors or callers

EDUCATION

BS IN POLITICAL SCIENCE

– Kennesaw State University

Kennesaw, Georgia, May 2022

ADDITIONAL SKILLS

- Strategy Development
- Community Service Programs
- Community Activities
- Campaigning
- Mobilization Support
- Community Relations
- Schedule Management
- Communications Strategies
- Fundraising
- Data Collection & Management