

EXPERIENCE

Regional Organizing Director, PA DEMOCRATIC PARTY, Philadelphia, PA 10/12/21 – 01/31/22

- Developed Strategies to increase volunteer capacity in Philadelphia
- Attended local events in Philadelphia to support the local work being performed
- Worked closely with Operations and Deputy Operations Director in providing a safe physical organizing
- Made daily phone calls to recruit volunteers
- Set Up House Meetings with Volunteers, Community Leaders and Business Owners
- Trained volunteers how to conduct house meetings (virtually)
- Hosted weekly virtual meetings with women in my Region to empower them to assist the party
- All other duties assigned

Regional Operations Coordinator, PA COORDINATED CAMPAIGN, Bucks County, PA 09/21/20 - 11/20

- Oversee the day to day management of regional supply distribution at specified Voter Activation Center
- Worked closely with the local organizing team
- Worked directly with Regional Organizing Directors supplying them with all PPE, lit, supplies/materials
- Worked closely with Operations and Deputy Operations Director in providing a safe physical organizing work environment
- Distributed materials (PPE, lit, chum, signs, etc.)
- Supplied audits on PPE, lit, chum, etc.
- Served as liaison between Landlord and campaign assuring open communication
- Served as first point of contact to resolve equipment/network and any performance issues

Complete Count Organizer, FAIR COUNT, Stockbridge, GA 7/29/20 – 9/18/20

Coordinated and tracked daily Hard To Count areas in assigned Zone to assure everyone was counted

- Reported weekly mobilization results from phone and text banks
- Conducted one on ones with community leaders, clergy and elected officials in assigned zone
- Set up and hosted webinars providing counties in my zone updates on Census count
- Attended weekly meetings with my supervisor assuring we were meeting our metrics
- Maintained working relationships with various community groups and organizations supplying them with PPE, lit, signs pertaining to Census

Field Organizer, ORGANIZING TOGETHER NC, Charlotte, NC 4/22/20 – 7/1/20

- Recruited volunteers
- Built relationships in Region/Community assigned
- Built volunteer capacity for voter registration
- Prepared for virtual mobilization
- Processed data in VoteBuilder
- Attended virtual community engagement events
- Assisted Regional Director in training new Field Organizers
- Attended virtual trainings
- Submitted daily and weekly reports to supervisor

Field Organizer, BLOOMBERG, INC., Charlotte, NC 1/2020 – 3/31/20

- Organized and recruited volunteers
- Built volunteer capacity for voter contact
- Mobilized voters
- Assisted with organizing community for engagement events for campaign
- Trained and managed volunteers

- Attended corporate training workshops and implemented procedures in local party office
- Submitted daily and weekly reports to supervisor

Field Director (6 Counties), OWENS FOR CONGRESS, Stockbridge, GA **4/2019 – 1/2020**

- Created and organized campaign launch for candidate in assigned county
- Recruited volunteers to serve as leadership for candidate
- Scheduled meetings
- Developed regional strategies and systems to successfully promote candidate throughout district
- Coached and developed volunteers recruited
- Scheduled meetings with elected officials/party stakeholders with candidate
- Worked collectively with team members to assure our district was well organized
- Traveled with candidate to promote campaign in various counties, events, churches, etc.,
- Hosted one on one trainings with recruited volunteers and new staff brought on to campaign

Field Organizer, DEMOCRATIC PARTY OF GEORGIA, Stockbridge, GA **8/2018 – 12/2018**

- Responsible for organizing and recruiting volunteers
- Built volunteer capacity for voter contact
- Mobilized voters
- Assisted with organizing community engagement events for campaign
- Trained and managed volunteers
- Attended corporate trainings, workshops and implemented procedures in local party office
- Submitted daily and weekly reports to supervisor

President, HENRY COUNTY DEMOCRATIC WOMEN, Stockbridge, GA **7/2017 – 02/2019**

- Recruited women in my community to join our organization (growing it from 9 people to 100+ women)
- Created and organized events to educate voters
- Conducted trainings, workshops, educational forums, and political debates
- Galvanized/organized volunteers to assist candidates who were running for election
- Worked closely with the Democratic Party
- Formulated events in conjunction with my counties democratic party and the young democrats
- Trained young democrats on organizing and recruiting
- Held monthly board meetings, raised money to support local and state candidates, and maintained a budget for the organization's operations
- Review and edited (if necessary) notes recorded by organization's secretary
- Trained board members on managing volunteers
- Created a binder of work performed during my tenure and submitted it to the new President upon completion of my term.

Board Member, HENRY COUNTY WATER AUTHORITY, McDonough, GA **1/2017 – 12/31/18**

- Reviewed and approved annual budget for Authorities operations
- Evaluated general manager and approved salary increases
- Attended community events as a representative from the Board
- Approved resolutions for various development projects in our County

Chief of Staff, Organizer COMMISSIONER DEE CLEMMONS, Stockbridge, GA **5/2016 – 12/31/18**

- Worked as Chief of Staff for one of Henry County's Commissioners
- Oversaw and organized canvassers during campaign for Commissioner
- Was responsible for overseeing all staff of the Commissioner
- Keeping notes, scheduling meetings, attending meetings and events with the Commissioner
- Scheduled and oversee Town Halls and Fundraising events
- Appointed to represent my district on the Henry County Water Authority Board in representation of my Commissioner.

EDUCATION

LaSalle University, Major: Mass Communications, **10 Credits**

2010 - 2010

Community College of Philadelphia, Major: Communications - speech, **78 Credits**

2008 - 2010

SKILLS

Outlook, Adobe Acrobat 6.2, VAN, Thrutalk/Text, Mobilize, All other Organizing Programs