

Josh Bois

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Professional Experience

Senator Deb Fischer - Staff Assistant - Washington, D.C. October 2023 - Present

- Fielding calls/voicemails from constituents across Nebraska, logging their comments for the Senator and Legislative Staff
- Oversee the facilitation of meetings in two conference rooms, regularly used by 12+ staff members
- Scheduling tours of prominent D.C landmarks for constituents including tours of the Capitol
- Facilitating flag requests to ensure constituents are able to receive the flags they requested and are flown on the requested dates

Senator Deb Fischer - Legislative Intern - Washington, D.C. September 2023 - October 2023

- Aiding staff members with committee work, memo writing, and researching legislation
- Greeting constituents and providing high-quality tours of the U.S. Capitol
- Utilizing Voice, a constituent database, to organize, write, and edit correspondence documents for the Senator • Managing constituent correspondence such as telephones, voicemails, and postal mail using Voice and Cisco

Republican National Committee - Field Organizer - Portland, ME March 2022 - November 2022

- Worked with the Maine GOP to recruit/mobilize volunteers for both voter contact and campaign events
- Spent considerable amounts of time on voter contact, making phone calls via Red Dialer as well as knocking doors to connect with voters
- Organized various door-launches and phone banks with both candidates and volunteers
- Regularly attended meetings and events with candidates/county committees to host team meetings in order to train new volunteers

Maine Republican Party - Fellow - Augusta, ME July 2021 - January 2022

- Worked both remotely and in-person with projects including data collection and opposition research
- Made phone calls and emails to both prospective candidates and donors on behalf of the Maine GOP
- Assisted with fundraising events for the LePage campaign during the early months of his reelection campaign

Education

University of Maine - Orono, ME December 2022

- **Bachelor of Arts**, Degree: Political Science, Minor in Sociology

Achievements

- **Dean's List Recipient** - University of Maine
- **Three Star Memorial Scholarship** - Lambda Chi Alpha Beta Zeta Alumni Association

Membership

- **Current President** of Lambda Chi Alpha Beta Zeta Alumni Association
- **Former Communications Director** for Maine College Republicans
- **Former Member** of The Student Advisory Committee for Lambda Chi Alpha General Fraternity
- **Former Vice President, Risk Manager, and Standards Chair** for Lambda Chi Alpha Beta Zeta
- **Member** of Cumberland County Republican Committee
- **Member** of Political Campaign Contribution Subcommittee for CCRC
- **Social Media Manager** for Al Livingston for Maine State House Campaign
- **Board Member** for University of Maine Alumni Chapter of Southern Maine

Additional Experience

D&G Machine - Assembly Specialist - Westbrook, ME January 2023 - April 2023

- Analyzing contracted blueprints and travelers to piece together both in-house and imported hardware for a finished product
- Often requires usage of various tools and equipment such as fork-trucks, cranes, and handheld assets
- Continued to diversify personal skills and knowledge of tools/machine equipment, while working with other coworkers of largely different backgrounds

Inn By The Sea - Guest Services Representative - Cape Elizabeth, ME April 2016 - August 2021

- Greet guests and cater to their individual needs both with material and informational services
- Answered phones for both internal guest needs and prospective guests, using knowledge of both the information system and of the local area to best accommodate their needs
- Lead tours of the property and assisted in scheduling reservations, tours, and other excursions for guests