KAREN GURTMAN

New York, NY 10024 ● (845) 641-5952 ● kgurtman@gmail.com

Skills

Technical

Interpersonal

Transferable

Management

Work History

Teacher, 09/2012 to 06/2023

Manhattan Day School – Manhattan, NY

- Worked cooperatively with other teachers, administrators, and parents to help students reach learning objectives.
- Incorporated multiple types of teaching strategies into classroom.
- Communicated frequently with parents, students, and faculty to provide feedback and discuss instructional strategies.
- Supported student physical, mental, and social development using classroom games and activities.

Assistant Teacher, 01/2011 to 06/2012

Yeshiva Shaarei Zion Ohel Bracha – Queens, NY

- Oversaw students in classroom and common areas to monitor, enforce rules, and support lead teacher.
- Supported student physical, mental, and social development using classroom games and activities.
- Worked with teachers to design lesson plans and coordinate activities for classes.
- Kept students on-task with proactive behavior modification and positive reinforcement strategies.

Education

Master of Arts: Teaching Early Childhood, 02/2012

Queens College of The City University of New York - Flushing, NY

• Honoree of Kappa Delta Pi- International Honor Society In Education

Bachelor of Arts: Sociology, 05/2009

Queens College of The City University of New York - Flushing, NY

 Honoree of Sociology Department. Member of Alpha Kappa Delta- International Sociology Honor Society.

- Dean's List All semesters, Magna Cum Laude.
- Golden Key international Honor. Society.
- Minors in Anthropology and History