

# Joshua E. Turpin

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## Education

**Master's in Public Administration, Eastern Kentucky University**  
Richmond, Kentucky | 2016

**B.A. in History and Political Science, Eastern Kentucky University**  
Richmond, Kentucky | 2014

## Experience

**University of Kentucky**  
Lexington, Kentucky | 2018-Present

**Department of Philanthropy Assistant Director of Prospect Research/Management and Senior Research Analyst**

As Assistant Director, I work closely with the Senior Director of Prospect Research to manage day to day operations for the University of Kentucky's Office of Philanthropy Prospect Research department. In this capacity, I am tasked with training the members of our section on prospect research and the use of the various databases used, including WealthEngine, ResearchPoint/Blackbaud, Sales Force, LexisNexis, Albia Millennium, etc. As a Senior Research Analyst, I worked with my assigned colleges to identify and research prospective donors, and assisted gift officers in finding new avenues of potential philanthropic giving.

- As Assistant Director, I was still able to identify more than 300 prospects for my assigned colleges with giving capacities ranging from \$25,000 to over \$1,000,000 this past fiscal year.

**Department of Philanthropy Research Analyst**

I worked in Prospect Research within the University of Kentucky's Office of Philanthropy. In this position, I worked closely with Gift Officers for the colleges and departments in the University. Using various databases, I researched potential major gift prospects in pursuit of reaching the school's \$2.4 billion campaign goal.

- During calendar year 2020 I identified more than 340 prospective major donors through proactive research for my assigned colleges and departments.

**Kentucky Department of Revenue**  
Frankfort, Kentucky | 2015 - 2018

**Identity Theft and Fraud Prevention Research Agent**

Promoted in 2017 to the inaugural four-person task force dedicated to establishing an official state unit for the prevention of financial crimes. Researched systematic fraud schemes, as well as the individuals and businesses involved, in order to improve the state's ability to identify patterns of identity theft and tax fraud and prosecute offenders.

- Extensive use of research databases including Lexis Nexis and Fasttrieve.

**Revenue Programs Officer**

Performed financial reviews of individual income tax returns. Created audit reports and notices of tax due. Interacted extensively with taxpayers, accountants, and attorneys to resolve issues.

- Worked with sensitive financial information that required confidentiality and accuracy.

**Eastern Kentucky University**  
Lexington, Kentucky | 2017 - 2020

### **Assistant Instructor, Department of Government and Economics**

Facilitated online classes and assisted with student instruction as required for a number of graduate and undergraduate-level courses. Acted as liaison between students and professors.

- Lead group discussions and taught students proper academic-level research skills for theses and projects.

### **Bluegrass Oakwood**

Somerset, Kentucky | 2008 - 2015

#### **Administrative Assistant**

Responsible for the day-to-day operations of a large medical facility. Maintained front desk for all residents and staff. Controlled all emergency communications to staff. Worked with patients and families to deescalate high-stress situations.

- Acted as main point of contact for facility database management.

### **Additional Skills**

- Non-profit fundraising and grant-writing with Kentucky River Foothills Development Council
- Academic and professional research
- Microsoft Office Suite proficient