

## ERIN M. MONTGOMERY

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### Snapshot of Communications Career:

Twenty years of high-level communications experience, including extensive writing and editing (op-eds, speeches, press releases, statements, reports, radio addresses, book reviews); media and outreach event planning; relationship-building with members of the media at the local, state, and national level; pitching stories to the media and setting up interviews for elected officials; and mentorship of young professionals entering the field of public affairs or political communications. My writing has been published in more than 30 publications. Full-time professional roles have included, but are not limited, to:

- **Communications Director/Spokeswoman for America First Policies & America First Action (Arlington, VA; 6/17 – 4/19)**
  - Developed relationships with reporters from around the country and pitched stories to them on the groups' activities
  - Built out a surrogate program consisting of individuals of all backgrounds who wanted to write op-eds and do radio and television interviews, including on cable network programs
  - Oversaw a small staff and surrogate booking operation
  - Wrote op-eds under my name, and ghostwrote op-eds on behalf of senior advisors and board members
  - Wrote and edited weekly radio ads to be aired on a radio program
  - Developed messaging and talking points on the news of the day
- **Press Secretary on Maryland Governor Larry Hogan's 2014 campaign and Communications Director for the Governor's Coordinating Offices (Annapolis, MD; 9/14 – 6/17)**
  - Oversaw a team of eight communications managers and all communications/messaging generated by the Governor's eight Coordinating Offices (Crime Control & Prevention, Children, Community Initiatives, Service & Volunteerism, Minority Affairs, Performance Improvement, Grants, Deaf & Hard of Hearing)
  - Served as the lead public information officer for the Governor's Opioid Operational Command Center and the statewide heroin and opioid awareness campaign, "Before It's Too Late"
  - Planned and oversaw media events on behalf of the Coordinating Offices and the Hogan administration
  - Wrote talking points, speeches, and op-eds for the Governor, Lt. Governor, Chief Legislative Officer, and Coordinating Office directors
  - Wrote book forewords, holiday cards/brochures, and other publications on behalf of the Governor and First Lady
- **Press Secretary for U.S. Congressman Andy Harris, M.D. (Washington, D.C.; 12/13 – 9/14)**
  - Wrote all op-eds, press releases, statements, weekly radio addresses, email blasts, talking points, and remarks for the Congressman
  - Served as a spokeswoman for the Congressman
  - Built relationships with members of media; scheduled all media appearances, including local, state, and national radio and TV; maintained an up-to-date press list
  - Posted original content to the Congressman's Facebook page & Twitter account every day, and updated website
  - Worked with district staff to plan outreach events, including town halls, and promoted all events to the media
  - Took photographs, recorded videos, and represented the Congressman at events, as necessary
  - Mentored office interns as well as other interns on Capitol Hill
- **Editor at Johns Hopkins Medicine Marketing and Communications Department (Baltimore, MD; 6/12 – 11/13)**
  - Edited content produced by the M&C department in accordance with AP style, including flagship publications, press releases, newsletters, brochures, internal communications, and correspondence and speeches by the CEO/dean of the medical school
  - Interviewed physicians and officials at The Johns Hopkins Hospital and wrote stories for physician-directed newsletters and *Hopkins Medicine* magazine
- **Content Developer, Writer, and Editor at The PRD Group (Chantilly, VA; 1/10 – 12/12)**
  - Solely responsible for researching, writing, and editing all exhibit panel text displayed in the George W. Bush Presidential Library & Museum, a total of more than 200 text panels
- **Research Assistant to New York Times bestselling author Karl Rove (10/07 – 3/10)**
  - Researched the topics and events included in Mr. Rove's memoir, *Courage and Consequence: My Life as a Conservative in the Fight*, a *New York Times* bestseller
  - Fact-checked and edited the book manuscript for accuracy and clarity, and wrote all book endnotes and some parts of the book
  - Worked closely with editors at Simon & Schuster to finalize book for publication

- Ghostwrote items on Mr. Rove's behalf to allow him more time to work on his many projects
- Researched political topics of the day and wrote talking points for Mr. Rove's *Wall Street Journal* and *Newsweek* columns and his speeches

### **Freelance Writing & Editing Overview:**

My writing and editing have been featured in the following:

*Maryland: A Portrait* by Roger Miller; *You Are Not Alone*, a publication of the Cool Kids Campaign; *The Washington Examiner*; *The Washington Post*; *The Washington Times*; *The New York Sun*; *The Weekly Standard*; *The Baltimore Sun*; *The Daily Caller*; *Roll Call*; *The Capital* (Annapolis); *Shipmate* and *From the Bridge* (U.S. Naval Academy Foundation magazine and newsletter); *Carroll County Times*; *The Star Democrat*; *The Daily Times*; *The Cecil Whig*; *Philanthropy* magazine; *The Chronicle of Higher Education*; *DC Style* magazine; *Capitol File* magazine; *Metropolitan* magazine (NYC); *The Human Life Review*; Connecticut Academic Performance Test; CBSNews.com; HughHewitt.com; Lucianne.com; RealClearPolitics.com; NewPartisan.com; National Council on Teacher Quality; Thomas B. Fordham Foundation. My writing has also been quoted/mentioned by media critic Howard Kurtz of *The Washington Post*.

### **Healthcare Experience:**

- Registered Nurse/Fertility Nurse Coordinator/PACU Nurse at Jacksonville Center for Reproductive Medicine (Jacksonville, FL; 9/23 – Present)
- Registered Nurse/OR Circulating Nurse at HCA Florida Memorial Hospital, Operating Room (Jacksonville, FL; 4/23 – 8/23)

### **Computer Knowledge & Other Skills:**

-Familiar with *Chicago Manual of Style*, AP style, and APA style  
 -Spanish (six years)  
 -Cision  
 -Microsoft: Word, PowerPoint, Excel, Outlook, Teams  
 -Adobe Acrobat Professional

-SEO  
 -WordPress  
 -Granicus (formerly GovDelivery)  
 -LexisNexis  
 -ConstantContact

### **Education:**

**University of Virginia**, Charlottesville, VA  
 B.A., English Language and Literature (with Distinction)  
 GPA: 3.83, Phi Beta Kappa  
 Graduated: 1/02

**Anne Arundel Community College**, Arnold, MD  
 A.S.N. (Associate of Science in Nursing)  
 GPA: 3.84  
 Graduated: 12/22

### **Volunteer Work/Hobbies:**

-Committeewoman, Republican Executive Committee, St. Johns County GOP, St. Augustine, FL  
 -Second violinist, First Coast Pops Orchestra, Jacksonville, FL  
 -Former volunteer at the Arundel Lodge, a community health center for the mentally ill in Annapolis, MD; helped to teach current events class