

Alphaeus Donatus Caston Bey

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EDUCATION

University of California, Berkeley

Fall 2022-Spring 2024

Bachelor of Arts: Legal Studies

uGPA: 3.70

- **Awards: 2022 California Alumni Association - Achievement Award; 2023 CAA Leadership Award**
- **Activities: 2023 Presidential Candidate, Associated Students of California (ASUC); Chief of Staff Intern; Office of ASUC Senator Yasamin Hatefi; Cal Family Affairs Lead, Office of ASUC Senator Carlos Vasquez; Project Consultant, ASUC Office of the Executive Vice President; Chair of Outreach, Black Men's Link Up; Chair of Outreach, Berkeley College Republicans; Delegate, California College Republicans; Member, Black Pre-Law Association; Member, Black Sociological Alliance; Member, Berkeley Federalist Society, Member**

London School of Economics

London, United Kingdom, Summer 2024

University of California Education Abroad: LSE Summer School

- Will complete coursework in Bargaining, Arbitration, and Negotiations (MG209: Bargaining and Negotiation: Interests, Information, Strategy and Power; LL300: Advanced Negotiation and Mediation).

National University of Ireland, Institute of Public Administration

Dublin, Ireland, Spring 2024

University of California Education Abroad: Irish Parliament Internship Program

- Will complete coursework and research in Irish society, culture, politics, and history (History 120: History of Modern Ireland, 1870 to the Present; English 121: Modern Irish Literature; Political Science 122: Irish Society and Politics; International Studies 187: Irish Parliament)

Los Angeles City College

Summer 2019-Fall 2019; Summer 2021-Spring 2022

Associate of Arts: Social and Behavioral Science, **Magna Cum Laude**

uGPA: 3.89

Certificate: California Pathway to Law School Scholar

- **Honors: Los Angeles City College Ralph Bunch Honors Scholar/UCLA Transfer Certified Fall 2019; Fall 2021-Spring 2022 Deans Honor List**
- **Awards: 2022 Ralph Bunch Honors Transfer Scholarship; 2022 Los Angeles City College Transfer Scholarship; 2022 Los Angeles Community College District (LACCD) Black Graduate Scholarship; 2022 LACCD Black Faculty & Staff Association Scholarship; 2021 LACCD Chancellor Francisco C. Rodriguez & Vicky Chang Scholarship**
- **Activities: Scholar, 2022-2023 UCLA Center for Community College Partnerships; Participant, Stiles Hall: Experience Berkeley Transfer Program; Volunteer, Associated Student Government of Los Angeles City College; Tutor, Panelist, and Member, Los Angeles City College Umoja Club**

PROFESSIONAL EXPERIENCE

City of Los Angeles Fire Department Office of The Independent Assessor

Audit Clerk

Los Angeles, California – August 2021-August 2022

- Conducted one of the first audits on a fire department that searched for patterns of discrimination and bias within the Los Angeles Fire Department's (LAFD) recruitment practices.
- Compiled recruit test data onto a spreadsheet to audit the LAFD while documenting any discrepancies in the data relative to the recruit class and according to their protected classes.

County of Los Angeles Department of Probation

Clerk

Los Angeles, California – April 2021-July 2021

- Processed juvenile admittances, releases, transfers, and interviews with attorneys, social workers, and other professionals in the Central Juvenile Hall.
- Updated the admittance, release, and appointment logs with medical, court hearing, and detainment information via paper, Excel, and the LA County Probation Case Management System.
- Balanced the facility population log according to county codes and dating formulas based on the status of the minor.

–*Coronavirus 2019*–

Hinshaw and Culbertson LLP

Office Clerk

Los Angeles, California – December 2019-March 2020

- Managed firm documents by transferring case files from analog to digital, creating inventories for storage, and indexing files by case number, name, and file type.
- Redacted confidential client information to comply with HIPAA, state laws, and court procedures.

American Tax Solutions

Compliance Analyst Supervisor

Los Angeles, California – March 2019-September 2019

- Managed the Compliance Department's Overhaul Project while administering federal and state tax compliance calls documenting account balances, interest, liens, or other collection actions.
- Retrieved and filed clients' tax transcripts using IRS Transcript Tools and E-services.
- Constructed a manual for tax resolution procedures in all 50 states.

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Supervisor of Mail & Document Processing

- Trained and hired new employees while managing all sensitive client information.
- Managed powers of attorney, service, and other tax-related agreements while coordinating with case managers and in-house counsel on the status of cases.
 - Monitored and coordinated outgoing and incoming correspondence via mail, email, fax, and Adobe to clients, agents, and attorneys for various transcripts statements, returns, and other tax documents.

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Intake Specialist (Opener)

- Screened calls for potential clients while documenting clients' information.
- Directed potential clients to Closers which included correspondence with clients and prospects
- Communicated with the Closers about our prospect's specific cases to them into clients.

VOLUNTEER EXPERIENCE

The Oireachtas – The Irish Houses of Parliament

Adjunct Staff Intern

Dublin, Ireland – January 2023-April 2023

- Conducted research, wrote reports, drafted press releases, and corresponded with constituents and organizations on local matters such as disability rights, drugs, immigration, housing, and health policies.
- Performed various office administrative duties.

The California Republican Party State Central Committee

Associate Delegate

Alameda County, California – July 2023-Present

- Elected the Associate Delegate Representative of the Committee during the Fall 2023 Convention.
- Exercised general direction over the election campaigns for Republican nominees, holding proxy voting power in the election of the Electoral College and candidates to run for statewide offices.

The Davis Vanguard

Court Watch Intern

Davis, California – May 2023-July 2023

- Monitored and tracked criminal cases virtually in Alameda and Yolo Counties
- Reported primarily on instances where individuals were wrongly accused.
- Wrote other articles on similar topics of interest instances nationally such as denials of clemency.

OTHER WORK EXPERIENCE

Pacific Coast Container & Transport (Tek Talent Staffing)

Warehouse Worker

Oakland, California – November 2018-January 2019

- Loaded and unloaded boxes and wrapped pallets of cold meats into trucks or trains using pallet jacks, forklifts, and/or by hand.
- Coordinated with drivers and managers to confirm if the incoming and outgoing shipments were correctly calculated according to weight and quantity

Marriott International, Inc. (Resolve Staffing)

Housekeeper, Steward, and Events San Francisco Bay Area – California, October 2018-November 2018

- During the Marriott Strike of 2018 I filled various positions throughout several properties including: The Marquis San Francisco, Oakland Convention Center, St Regis San Francisco, The Marriott San Jose

Kitava

San Francisco, California – October 2018-November 2018

Line Cook

- Prepared orders from the menu directly from the line by memory differentiating from takeout dine-in, and delivery orders.

Wilkinson High Rise

Trash Chute Technician

New York, New York – February 2018-May 2018

- Installed of air pressurized and electrical trash chute systems
- Troubleshooted of Main Control Panels
- Coordinated continuously with managers on and offsite

FoodForTaught Kitchens

Owner & Chef

Far Rockaway, New York – August 2017-July 2018

- Vegan/plant-based meal prep specializing in patties and pastries throughout the NYC area
- Handled deliveries and stock inventory.

Broadway National/SJR Electrical and Sign Maintenance

Technician I

Far Rockaway, New York – November 2016-May 2017

- Contracted to maintain and troubleshoot sign, lighting, and electrical systems for various retailers such as Coach, Barnes and Noble, the M&M's store, CVS, Walgreens, all Apple Stores, and other various retailers throughout the tri-state area using a 10+ foot bucket truck that reached 40ft and van to work sites
- Troubleshooting of lighting and sign systems, and correspondence with the lead managers to create proposals through invoice systems to record work hours, work performed, and other surveys

AL-etric Electrical Company**Jr. Mechanic**

Queens, New York – July 2015-September 2015

- 24-hour on-call electrical maintenance for the 5 boroughs
- Working with customers to come about solutions within compliance with customers' needs whilst on the job site
- Handling complex electrical troubleshooting in the absence of a lead mechanic.

United Nations Children's Fund (UNICEF)

New York, NY – February 2015-July 2015

Facilities and Maintenance Operations Worker

- Responded to official correspondence and handled maintenance requests made by UN employees throughout the UNICEF Headquarters building and its surrounding cohesive units.
- Set up all UNICEF meetings and events within the Presentation Hall, Auditorium, Memorial Area, and its 17 conference rooms
- Provided general upkeep and maintenance of the building in compliance with its 17 departments.

Rainbow Electric**Jr. Mechanic**

Ozone Park, New York – April 2015-July 2015

- Roughed in electrical circuits and service entrances for multiple high-rise buildings by bending EMT as well as aluminum and rigid conduit.
- Pulled wire from #10 to 500 mcm, mounted boxes and panels, and connected main and dedicated power lines for electrical service, AC, fans, and other loads.

Kevin Keaveny Electric**Electrician's Apprentice**

Jamaica, New York – February 2014-July 2014

- Assisted electrician in industrial and residential settings with installation in boilers, main disconnect for boilers and AC, wire pulling, industrial fluorescent light fixtures (4ft. and 8 ft. using lifts), and pipe bending
- Installed thermostats with solid 4 wire and spliced in 1900's and weatherproof boxes using FMC and BX cables

Roger's Construction**Construction Laborer**

Far Rockaway, New York – October 2012-December 2013

- Mixed and poured concrete, drilled holes for plumbing lines and ran Romex cable to electrical switches in congruence with the blueprints.
- Loaded and unloaded supplies and cleaned and prepared construction sites for the erection of rooms, boilers, sinks, cabinets, and tile.
- Assisted carpenters, plumbers, electricians, and other construction site workers.

SKILLS & INTERESTS

Technical Skills: Data entry; data analysis; balancing, research, drafting, writing, editing, project management, evidence gathering, clerical, social media management, and content creation.

Software: Microsoft Office Suite; Google Applications, Lexis Nexis; Adobe Pro; Logics; various CRM and File Management software.

Interest: Basketball, Sundry Free Moors, Noble Drew Ali, African American Officer holders during Reconstruction, music production, the 10th amendment, cultural exchange, corporate personhood